G.R.S. IX—5]

Previous references. 1923-4 (CB)

File No. 68/23

Serial No. 3

Later references. CB 5-15-1

Preserve

GENERAL AND REVENUE SECRETARIAT.

Serial No. 3

Part B for April 1924

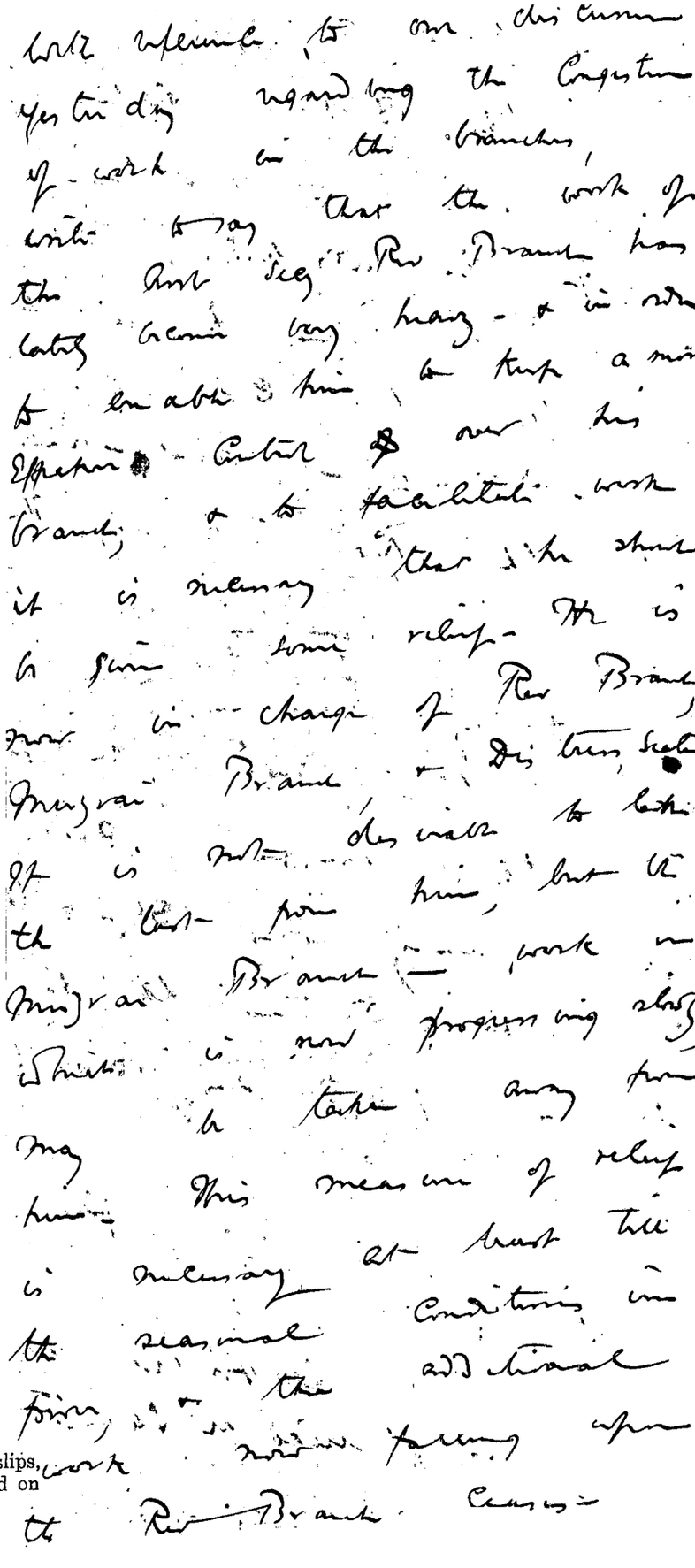
SUBJECT

Destribution of work among Secretaries & Assistant Secretaries to Government

G. R. S. III—3]

ROUTINE NOTES.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

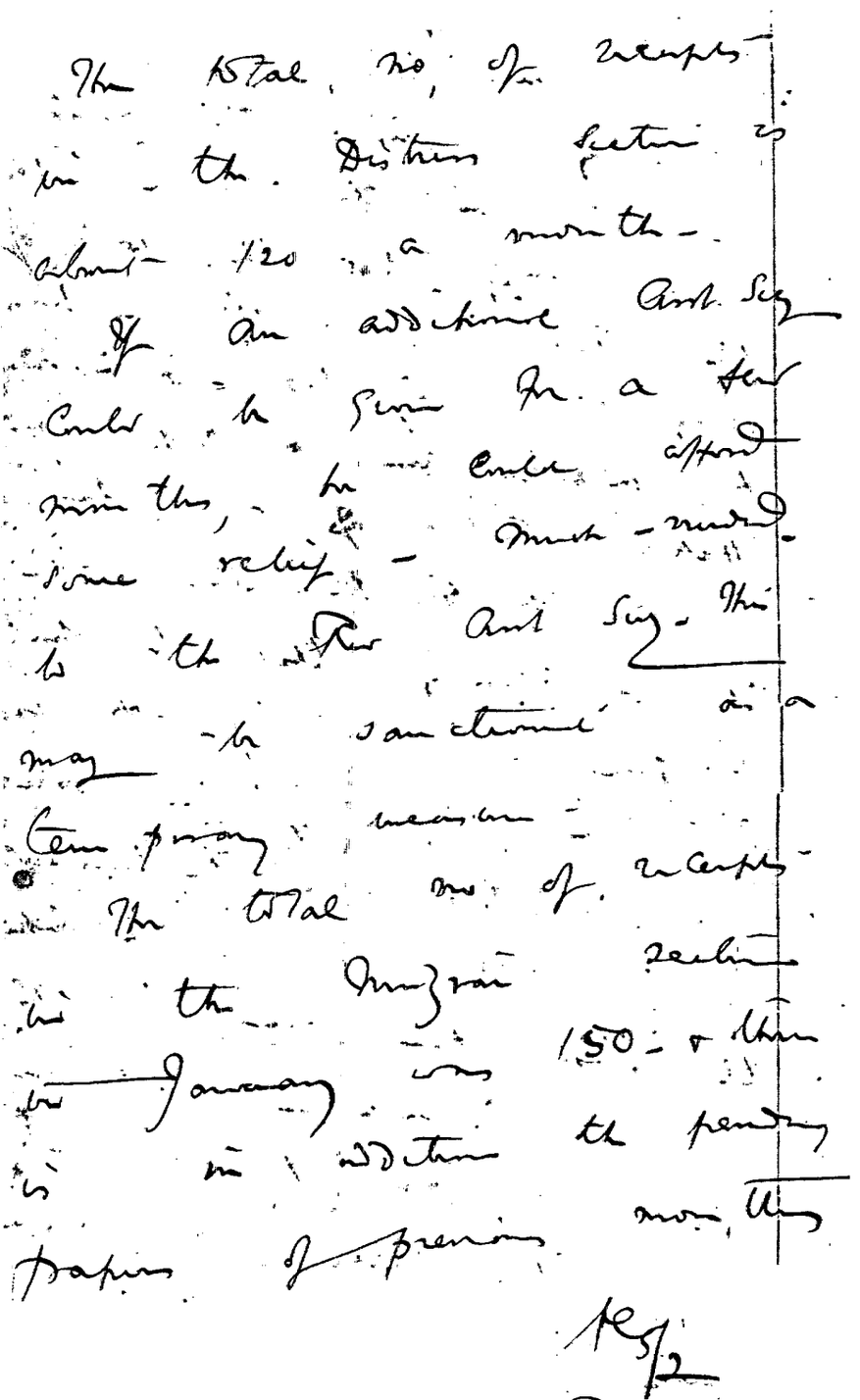


N. B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

G. R. S. III—3]

ROUTINE NOTES.

[To be used only for notes, requisitions, etc., not intended for permanent record]



N. B.—Should routine notes be written on small slips, the notes must de copied, or slips pasted on this form.

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With reference to the Dewan's instructions on the 6th instant, I consulted the other Secretaries in regard to the re-distribution of work between the several branches as suggested, which were as follows:-

(i) Assistant Secretary, L.S.G. to be relieved of Medical and Agriculture, including Co-operative Societies and Meteorology.

(ii) Medical to be transferred to the Assistant Secretary, Protection.

(iii) Agriculture to be transferred to Assistant Secretary, ~~Protection~~ Revenue.

(iv) Meteorology to be transferred to the G.M. Branch.

(v) Secretariat work relating to the Representative Assembly and the Legislative Council to be assigned to Assistant Secretary, Protection, who should be relieved of Military.

(vi) Military to be assigned to the Under Secretary.

(vii) Excise and Income-tax to be taken from the Assistant Secretary, Finance, and tra-nsferred to the Assistant Secretary, I.& C. who should be relieved of the Central Recruitment Board work which should be assigned to the Assistant Secretary, Education.

(viii) Work relating to the Distress to be assigned to the Assistant Secretary, Finance.

The main object of these proposals is (1) to redistribute the work of branches so that each branch and each Assistant Secretary may, as far as possible, be wholly under one Secretary and (2) to avoid any addition to the existing strength of gazetted officers. From a note separately submitted, it will be seen that with the addition of the Law Department now about to be created the work of the Protection Branch will be altogether too heavy for one Assistant Secretary, and the Secretary Local & Legislative Departments, has therefore proposed a special establishment consisting of one Superintendent and two clerks being given for the Law Department to work directly under the Secretary in charge of the Department.

The Revenue Secretary feels that it would be very inconvenient to transfer the Distress work to the Assistant Secretary, Finance, at this stage, and that it would be equally inconvenient to transfer the Income-tax work with so many important half-disposed of questions to another officer just now.

The following proposals are therefore submitted:-

Chief Sectt. (1) Confdl.Branch.

(a) Council cases
(b) Mysore Civil Service appts. and all appointments on Rs.500 and above.
(c) All cases concerning the personal conduct of officers of and above the grade of Amildars.
(d) Strictly confidential cases of all Deptts.

} UR Chief Secy.

(5

(2) G.M. Branch.
(a) Palace & Political
(b) Military
(c) Govt.Gardens & Museums, — Under Secy.
(d) Meteorology
(e) Efficiency Audit
(f) Press & Stationery.

(3) Education Branch.
(a) Education, including University
(b) Archaeology — Asst. Secy. — Chief Secy.
(c) Copy rights
(d) Central Recruitment Board

(4) Office Branch.
i. (a) Establishment of G.R.S.
(b) Entertainments — Registrar.
(c) Tents and Stores.
(ii) Records
(iii) Translation (Will hereafter be under Govt. Translator)

II. L. & L. Sectt.
(1) Protection Branch.
(a) Legislative Council
(b) Representative Assembly
(c) Medical
(d) Legislation — Asst. Secy.
(e) Courts
(f) Registration
(g) Police — L. & L. Secy.
(h) Prisons
(i) Local Service Examns.
(j) Sanitary

(2) Law Department. (~~To be in charge of~~ L.& L.Secy.) to be in direct charge

(3) L.S.G. Branch.
(a) Local Boards
(b) Municipalities (including Mysore City Improvement Trust) — Asst. Secy.
~~x(c) Sanitary~~

Should it not (once more)?

III. Revenue Sectt.
(1) Revenue Branch.
(a) Land Revenue
(b) Revenue Miscellaneous
(c) Rev.Survey & Settlement — Asst.Secy.
(d) Distress Section (temp.)
(2) ~~xx~~ Muzrai Branch

(3) I. & C. Branch.
(a) Indus. & Com. (including Iron works and S.O.Factories) — Revenue Secy.
(b) Forests — Asst.Secy.
(c) Posts & Telegraphs
(d) Inventions & Designs
(e) Agriculture
(f) Co-operative Societies & Agricultural Banks

(4) (a) Excise — Asst.Secy.
(b) Incometax — Fl.Branch.
(c) Stamps

IV. Financial Sectt.	(1) General Finance (2) Civil Accounts (3) Salaries & Allowances (4) Financial Miscellaneous	Asst. Secy.	Financial Secretary.

It will be seen that the Financial Assistant Secretary will work under the Revenue Secretary in respect of Excise and Income-tax and Stamps, and under the Financial Secretary in respect of all other work. Except for this, every branch will be entirely under one Secretary. The want of uniformity in the arrangements to this extent could only be remedied by the Financial Secretary taking over the Excise and Income-tax work, if this were possible.

Since writing the above, the Dewan has ordered that the question of an establishment for the Law Department should lie over till July. I believe that the work of the Protection Branch as proposed above (without a separate staff for dealing with cases in which legal opinion is required) is far too heavy for an Assistant Secretary to cope with.

approved & corrected. Needs for a period of 4½ months use. Clerks of Pune can stay 1 Supdt 2 clerks might Steno-typist 4

Dewan Telegram today at 11 A.M. 13.2

Under II (2) on behalf the Secy to the Land Dept 13.2

G. R. S. III-2,

General and Revenue Secretariat. | File No. | of 19

Serial No.

answer the Queries raised by the Members for January sessions and remarks if any. It is proposed that the new rules will come into effect in about a week's time

Ans
13/2

1st Member

2nd Member

Municipalities need to deal with the Secretary who deals with Local Boards & Municipalities

This is what is proposed

Ans
13/2

The new arrangement are based on the consideration that each Assistant Secretary should be of as far as possible dealing under one Secretary

Under the Existing as well as the proposed arrangement each member of staff has to deal with two Secretary & two Asst Secretary I have been feeling for some time that it will be a great convenience and will greatly tend to

NOTE—Contn. sheet.

G. R. S. III-2]

General and Revenue Secretariat. File No. of 19

Serial No.

facilitate despatch & work of Each member of [illegible] deal with any one Secy or two Secretaries with whom he may periodically discuss [illegible] matters relating to all the portfolios under his charge.

So far as the Secretaries are concerned, I recognise that it will not be practicable for Each Secretary to deal daily with each member but with regard to the Secretaries can Standing he should be free to make a reduction so as to give effect to the Suggestion made above.

If the above Suggestion meets with approval the Secretaries details may be discussed at a meeting of all Secretaries attended by the member in charge & all the Secretaries & for the question of effecting some changes in the present system of work in the Secretariat with a view to reduce the work of the members which [illegible] in the Secretariat Speedier despatch of work & will [illegible] considered at the meeting

15/2/24

Dewan

Note to H. C. The Heads of Departments will discuss matters at their meeting

NOTE—Contn. sheet.

G. R. S. III-2]

CB 1381

General and Revenue Secretariat. File No. of 19

Serial No.

and Members)

This may be considered by the Members of the Executive Council at a meeting of the Council to be held on a date to be fixed by the Secretary in consultation with the Chairman

and Members)

I do not think that it is possible to arrange this work in the manner suggested by the 2nd Member. I agree with the 1st Member that the proposal should be considered by the Council as a whole and we may then decide what is to be done

and Members)

Imperial Treasury work has not been given effect to

NOTE—Contn. sheet.

G. R. S. III-2]

General and Revenue Secretariat.

1381

File No

of 19

Serial No.	
	The only Course left to
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	Notice is unjustifiable
	b

NOTE—Contn. sheet.

(11

Urgent subject. (For informal consideration)

Distribution of work among Secretaries and Assistant Secretaries.

OPINION OF THE COUNCIL.

note.
Minutes may be approved
Tapal abhais Wa
full & regular
28/2/20

OFFICIAL MEMORANDUM.

The following ~~changes in the~~ re- distribution of work in the ~~certain~~ Branches of the G & R. Sectt. Genl & Revenue Secretariat ~~are~~ ordered with effect from the 1st March 1924:-

(1) The Press and Stationery Section of the Education Branch and the Military Section of the Protection Branch will be transferred to the G.M. Branch.

(2) The Central Recruitment Board Section will be attached to the Education Branch.

(3) Agriculture and Co-operative Societies and Agricultural Banks will be transferred from the L.S.G. Branch to the I. & C. Branch.

(4) The work relating to the Representative Assembly, Legislative Council and the new Law Department will be attached to the Protection Branch.

With the above modifications, the re-distribution of work in the Branches of the Genl. & Rev. Sectt. will be as shown in the accompanying statement.

By Order,

Chief Secretary to Govt.

To

The Secretaries to Government.

Statement showing the re-distribution of work between the several branches of the Secretariat.

Chief Sectt. (1) Confidential Branch.

(a) Council cases.
(b) Mysore Civil Service appointments and all appointments on Rs. 500 and above.
(c) All cases concerning the personal conduct of officers of and above the grade of Amildars.
(d) Strictly confidential cases of all Departments

(2) G.M. Branch.

(a) Palace and Political
(b) Military
(c) Government Gardens & Museums. } Under Secretary.
(d) ~~Me~~teorology
(e) Efficiency Audit
(f) Press and Stationery

Chief Secretary

(3) Education Branch.

(a) Education, including University
(b) Archaeology
(c) Copy Rights } Assistant Secretary.
(d) Central Recruitment Board.

(4) Office Branch.

(i) (a) Establishment of the General & Revenue Sectt. } Registrar
(b) Entertainments
(c) Tents and Stores

(ii) Records.

(iii) Translation ~~(Will hereafter be under Government~~ for Translator.)

Local & Legislative Sectt.

(1) Protection Branch.

(a) Legislative Council
(b) Representative Assembly
(c) Legislation → Economic Cases } Assistant Secretary.
(d) Courts
(e) Registration
(f) Police
(g) Prisons
(h) Local Service Examinations.

Local & Legis. Secretary.

(2) Law Department. (Local & Legislative Secretary to be in direct charge)

(3) L.S.G. Branch.

(a) Local Boards
(b) Municipalities (including Mysore City Improvement Trust) } Assistant Secretary.
(c) Medical
(d) Sanitary.

Revenue Sectt.

(1) Revenue Branch

(a) Land Revenue
(b) Revenue Miscellaneous.
(c) Revenue Survey and Settlement. — Assistant Secretary.
(d) Distress Section (temporary)

(2) Muzrai Branch.

(3) I. & C. Branch.

(a) Industries & Commerce (including Iron works and Sandal Oil Factories)
(b) Forests
(c) Posts and Telegraphs — Assistant Secretary. — Revenue Secretary.
(d) Inventions and Designs
(e) Agriculture
(f) Co-operative Societies and Agricultural Banks.

(4) (a) Excise
(b) Income-tax
(c) Stamps

Financial Sectt.

(1) General Finance
(2) Civil Accounts
(3) Salaries & Allowances
(4) Financial Miscellaneous.

Assistant Secretary (Fl. Branch) — Financial Secretary.

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

GENERAL AND REVENUE SECRETARIAT

No. 2877-82/C. B. 68-23-3 Bangalore, dated 29th February 1924.

OFFICIAL MEMORANDUM.

The following re-distribution of the work in the General and Revenue Secretariat between the several Branches is ordered with effect from the 16th March 1924:—

By Order,
K. MATTHAN,
Chief Secretary to Government.

To—The Secretaries to Government.

Statement showing the re-distribution of work between the several branches of the Secretariat.

Chief Secretariat.

1. CONFIDENTIAL BRANCH.
   - a. Council cases.
   - b. Mysore Civil Service appointments and all appointments on Rs.500 and above.
   - c. All cases concerning the personal conduct of officers of and above the grade of Amildars.
   - d. Strictly Confidential cases of all Departments.

2. GENERAL MISCELLANEOUS BRANCH. — Under Secretary — Chief Secretary
   - a. Palace and Political.
   - b. Military.
   - c. Press and Stationery.
   - d. Government Gardens and Museums.
   - e. Meteorology.
   - f. Efficiency Audit.
   - g. Miscellaneous.

3. EDUCATION BRANCH. — Assistant Secretary
   - a. Education, including University.
   - b. Archaeology.
   - c. Copy Rights.
   - d. Central Recruitment Board.

4. OFFICE BRANCH. — Registrar
   - (i) a. Establishment of the General and Revenue Secretariat.
   - b. Entertainments.
   - c. Tents and Stores.
   - (ii) Records.

   (iii) Translation. — Government Translator

Local & Legislative Secretariat.

1. PROTECTION BRANCH.
   - a. Legislative Council.
   - b. Representative Assembly.
   - c. Economic Conference.
   - d. Legislation.
   - e. Courts.
   - f. Registration.
   - g. Police.
   - h. Prisons.
   - i. Local Service Examinations.

   → Assistant Secretary

2. LAW DEPARTMENT. → Local and Legislative Secretary to be in direct charge

3. LOCAL SELF GOVERNMENT BRANCH.
   - a. Local Boards.
   - b. Municipalities (including Mysore City Improvement Trust).
   - c. Medical.
   - d. Sanitary.

   → Assistant Secretary

All of the above → Local and Legislative Secretary

Revenue Secretariat.

1. REVENUE BRANCH.
   - a. Land Revenue.
   - b. Revenue Miscellaneous.
   - c. Revenue Survey and Settlement.
   - d. Distress Section (temporary)

2. MUZRAI BRANCH.

→ Assistant Secretary

3. INDUSTRIES & COMMERCE BRANCH.
   - a. Industries and Commerce (including Iron Works and Sandal Oil Factories)
   - b. Forests.
   - c. Geology and Mines.
   - d. Posts and Telegraphs.
   - e. Inventions and Designs.
   - f. Agriculture (including Exhibitions)
   - g. Co-operative Societies and Agricultural Banks.
   - h. Statistics.

4. FINANCIAL BRANCH.
   - a. Excise.
   - b. Income-tax.
   - c. Stamps.

→ Assistant Secretary

All of the above → Revenue Secretary

Financial Secretariat.

1. General Finance.
2. Civil Accounts.
3. Salaries and Allowances.
4. Financial Miscellaneous.

→ Financial Branch → Financial Secretary

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

GENERAL AND REVENUE SECRETARIAT

No. 2877-82/C. B. 68-23-3 Bangalore, dated 29th February 1924.

OFFICIAL MEMORANDUM.

The following re-distribution of the work in the General and Revenue Secretariat between the several Branches is ordered with effect from the 1st March 1924:—

By Order,
K. MATTHAN,
Chief Secretary to Government.

To—The Secretaries to Government

Statement showing the re-distribution of work between the several branches of the Secretariat.

Chief Secretariat.

1. CONFIDENTIAL BRANCH.
   - a. Council cases.
   - b. Mysore Civil Service appointments and all appointments on Rs.500 and above.
   - c. All cases concerning the personal conduct of officers of and above the grade of Amildars.
   - d. Strictly Confidential cases of all Departments.

2. GENERAL MISCELLANEOUS BRANCH. — Under Secretary
   - a. Palace and Political.
   - b. Military.
   - c. Press and Stationery.
   - d. Government Gardens and Museums.
   - e. Meteorology.
   - f. Efficiency Audit.
   - g. Miscellaneous.

3. EDUCATION BRANCH. — Assistant Secretary
   - a. Education, including University.
   - b. Archaeology.
   - c. Copy Rights.
   - d. Central Recruitment Board.

4. OFFICE BRANCH. — Registrar
   - (i) a. Establishment of the General and Revenue Secretariat.
   - b. Entertainments.
   - c. Tents and Stores.
   - (ii) Records.

   (iii) Translation. — Government Translator

Under Secretary, Assistant Secretary, Registrar, Government Translator → Chief Secretary

Local & Legislative Secretariat.

1. PROTECTION BRANCH.
   - a. Legislative Council.
   - b. Representative Assembly.
   - c. Economic Conference.
   - d. Legislation.
   - e. Courts.
   - f. Registration.
   - g. Police.
   - h. Prisons.
   - i. Local Service Examinations.

   → Assistant Secretary

2. LAW DEPARTMENT. → Local and Legislative Secretary to be in direct charge

3. LOCAL SELF GOVERNMENT BRANCH.
   - a. Local Boards.
   - b. Municipalities (including Mysore City Improvement Trust).
   - c. Medical.
   - d. Sanitary.

   → Assistant Secretary

→ Local and Legislative Secretary

Revenue Secretariat.

1. REVENUE BRANCH.
   - a. Land Revenue.
   - b. Revenue Miscellaneous.
   - c. Revenue Survey and Settlement.
   - d. Distress Section (temporary)

2. MUZRAI BRANCH.

→ Assistant Secretary

3. INDUSTRIES & COMMERCE BRANCH.
   - a. Industries and Commerce(including Iron Works and Sandal Oil Factories)
   - b. Forests.
   - c. Geology and Mines.
   - d. Posts and Telegraphs.
   - e. Inventions and Designs.
   - f. Agriculture (including Exhibitions)
   - g. Co-operative Societies and Agricultural Banks.
   - h. Statistics.

→ Assistant Secretary

4. FINANCIAL BRANCH.
   - a. Excise.
   - b. Income-tax.
   - c. Stamps.

→ Revenue Secretary

Financial Secretariat.

1. General Finance.
2. Civil Accounts.
3. Salaries and Allowances.
4. Financial Miscellaneous.

→ Assistant Secretary Financial Branch → Financial Secretary